



PLURI-LA - Almada Meeting Programme

Grundtvig Setorial Program Grundtvig - Nº 2012- 1- FR1- GRU06- 35650

14th -15th December 2012

Navegar é preciso! (Sailing is necessary!)

Place: Hotel Costa da Caparica

<http://www.hotelcostacaparica.pt>



NOTES:

- Hotel: Price: 69,50€ / Day / Single Room
- We have already booked the rooms for all partners
- The partners will be received and welcomed at the Lisbon airport by the Portuguese partners;
- Meals – all breakfasts, the dinner of the arrival day, all lunches, and all coffee-breaks, are included in the price of the hotel room;
- Transport will be taken care of beforehand, preferably with support the municipality. Some journeys should be paid by partners retrospectively, according to the respective delivery of tickets.

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Thursday, 13rd December

21.00 – Dinner (meeting point: Hotel Costa da Caparica Hall)

Friday, 14th December

9.00 - Welcome and greetings (meeting point: Hotel Costa da Caparica Hall)

9.15 - Presentation of partners

Individual introductions

(each partner introduces themselves using either English or French, the two languages of the project)

If possible partners include some elements of their own language autobiography; if they have written their LA (language autobiography) they might like to read a short extract. It would be nice, also, to say a few words or phrases in one's own national language or mother tongue.

Maximum: 10' for each partner

10.45-11.00 – Coffee break

11.00 -Institutional introductions

- ◇ Present a few powerpoint slides, preferably in the language other than the one used orally (i.e. if presenting in French then powerpoint slides in English, and the same the other way around).
 - ◇ Explain clearly what your institution is – it is important that we understand your institution's main activities, its history and which section(s) of the population you deal with.
 - ◇ Each partner is asked to state clearly what their involvement is in the project, what they intend to do, with whom, and what type of outcomes they envisage.
- Maximum: 15' for each partner

13.00 – 14.00 . – Lunch (Hotel Costa da Caparica)

14.00 - Presentation of the project: aims, activities and outcomes

(from the application form – this will be presented by Pavia)

15.15 - Presentation of the website, choice of logo and discussion of technical aspects.

To be led by Almada

15.45 – 16.00 - Coffee Break

16.00 - Tour de table

Key words about the project for each participant and activities that have already been carried out.

Each institution will present the public that they envisage working with.

All partners are asked to consult, in advance, the activity plans for each partner and to think about any tie-ins and possible collaborations.

Decisions about the languages of communication for the project.

17.30 – End of the works

19.00 – Dinner – Social time

Saturday 15th December

9.00 – 9.30 – Travel to José Saramago Library – Feijó (Almada)

9.30 – 10.30 – Meeting with the target people of the project: adults that live in Portugal, but were born outside the country.

10.45 – 11.00 – Coffee Break

11.00-13.00 - Awards: “Pessoas em Pessoa” -

13.00-14.30 – Lunch (Hotel Costa da Caparica)

14.30 - Introduction to the terms of reference and the main activities to be carried out within national groups. We will consider how these can provide opportunities for comparison, including as research data.

To be led by Paris 8

15.30 Allocating tasks

According to what was agreed in the first Skype meeting

To be led by Uppsala

16.15 - Coffee Break

16.30 - Whole group planning

Next meetings and commitments for each partner; meetings and mobilities.

To be led by UK

17.30 - End of the works

18.00 – Cultural Visit

19.00 – Dinner in Lisbon